

**BOARD OF COUNTY COMMISSIONER'S
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, APRIL 22, 2013
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of April 15, 2013.
- D. Bid Openings: Accept, Award and/or Reject the following: (State Law requires bids to be opened in an open meeting of the Board of County Commissioners.)**
 - 1. BID #SHE-1602** – One Year (1) Non-Encumbered Contract for the purchase of Laptop Computers and Accessories for the Sheriff's Office. The agreement shall be in effect for one (1) year, commencing from May 11, 2013 through May 10, 2014 with the option to re-new up to two (2) years on an annual basis.
 - 2. BID #HD-1603**- One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department locations at 424 S. Eastern, Moore and 250 12th Avenue, N.E., Norman, Oklahoma.
- E. Old Business: Discussion, Consideration, and/or Action regarding the following:**
 - 1. BID #COM2-1598** – Building Materials and Labor to build a 50' x 40' x 14' Building and a 70' x 100' x 20' Building for the District #2 County Commissioner.
 - 2. BID #HWY-1599** – One Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners. The bid term will be from May 5, 2013 and ending on May 4, 2014.
 - 3. BID #HWY-1600** – Three-Month (3) Non-Encumbered Contract to provide Materials and Installation of 42" wide Sod for roadside Erosion. The bid term will be from April 30, 2013 through July 29, 2013.

4. **Possible Housing of Department of Correction Inmates** at a lower cost in other Counties.

F. Items of Business: Discussion, Consideration and/or Action regarding the following:

1. **Jail Report** from the Cleveland County Sheriff's Department.
2. **Notice of Appointment of Receiving Officer** on the following accounts for the Cleveland County Health Department:
Sarah Ashmore MD2, MD3, MD3B

3. **Approve the following cash fund transfer:**
\$250,000.00 from Highway Unrestricted M&O - T2A to Highway Unrestricted Capital Outlay - T3.

4. **Approve the March 2013 Monthly Report of the following Offices:**

1. Jim Williams, County Election Board Secretary
2. Tammy Belinson, County Clerk
3. Jim Reynolds, County Treasurer
4. David Tinsley, County Assessor
5. Rhonda Hall, Court Clerk
6. Joseph Lester, County Sheriff
7. Shari Kinney, Health Department

5. **Approve the following Cash Fund Appropriations:**

a.	Co Assessor's Revolving	\$ 35.00
b.	Bridge Capital Improvement	\$ 21.61
c.	Cleveland County Justice Center	\$180,566.74
d.	Co Bridge and Road Improvement Fund	\$ 53,601.14
e.	Co. Commissioners Building Fund	\$ 12.53
f.	Co Clerk's Lien Fee	\$ 3,901.70
g.	Co Clerk's Preservation Fee	\$ 24,637.88
h.	County Health	\$ 6,425.18
i.	Court Clerk Revolving Fund	\$ 12,977.39
j.	DA Incarceration Costs	\$ 1,669.22
k.	Drug Court Revolving Fund Adult	\$ 2,026.92
l.	Co Fair Board	\$ 21,998.00
m.	Highway Unrestricted	\$564,380.49

n.	S.T.O.P. Violence Against Women Grant	\$ 2,706.00
o.	Sales Tax	\$629,884.93
p.	Co Sheriff Commissary	\$ 34,993.91
q.	Sheriff Courthouse Security Service Fee	\$ 4,310.47
r.	Co Sheriff Environmental Reward	\$ 23.50
s.	Co Sheriff Federal Share Revenue	\$ 4.05
t.	Co Sheriff Revolving	\$ 65,655.88
u.	Co Sheriff Service Fees	\$ 73,168.48
v.	Co Sheriff Jail Fund	\$ 8,355.47
w.	Co Treasurer's Certification Fee	\$ 5,680.00

6. Approval of the following Blanket Purchase Orders submitted for the following Departments:

a. District #1 Warehouse:

13-4926 - T2A	Moyers Factory Warehouse	\$ 1,000.00
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b. District #2 Warehouse:

13-4912 – T2A	Bruckner's Truck Sales	\$ 2,500.00
13-4913 – T2A	Jones Tire	\$ 500.00

c. District #3 Warehouse:

13-4872 - T2A	The Farm Store	\$ 1,000.00
13-4925 - T2A	Occupational Health Centers	\$ 500.00
13-4955 – T2A	Locke Supply Co.	\$ 1,000.00

d. Commissioners Office:

13-4890 – R2	The Norman Transcript	\$ 5,000.00
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e. Treasurer's Office:

13-4860 – C2	LexisNexis Risk Data Mgmt.	\$ 2,660.00
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f. Fair Board:

13-4897 – FF2	OPUBCO Communications	\$ 1,000.00
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g. Sherriff's Office:

13-4898– CFB2	Palace Auto Supply	\$ 1,000.00
13-4899 – CFB2	Special OPS-Uniforms	\$ 150.00
13-4900 – CFBRE2	W.W. Grainger, Inc.	\$ 200.00
13-4901 – CFBRE1A	Lisa Marie Lewis	\$ 4,000.00

h. Building Maintenance:

13-4877 – SM2	Copelin's Office Center	\$ 1,500.00
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7. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

<u>General Fund</u>		<u>Highway Fund</u>	
13-0236	B2A	13-0671	T2A
13-0241	B2A	13-1448	T2A
13-0256	B2A	13-2428	T2A
13-0259	B2A	13-2975	T2A
13-0595	CCJC2	13-3450	T2A
13-1495	SM2	13-3553	T2A
13-2133	CCJC2	13-4192	T2A
13-2724	B2A	13-4512	T2A
13-2731	CCJC1C		
13-3219	B2A		
13-3478	B2A		
13-3947	CCJC2		
<u>Health</u>		<u>Sheriff Service Fee</u>	
13-0305	MD2	13-1527	CFB2
13-2422	MD1C	13-4325	CFB2
13-3081	MD2		

8. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 12/13
a. General Fund \$ 758,088.54

b.	Highway Fund	\$	180,496.77
c.	Health Fund	\$	9,492.38
d.	Sheriff Service Fee Fund	\$	10,308.47
e.	Sheriff Commissary Fund	\$	4,206.37
f.	Sheriff Revolving Fund	\$	25,053.66
g.	Treasurer Certification Fee Fund	\$	338.76
h.	First Choice Recovery Fund	\$	275.00
i.	County Clerk Preservation Fee Fund	\$	27,934.71
j.	Fair Board Fund	\$	444.55

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Commissioner’s Discussions regarding County Business:

1. Road Districts
2. General County issues or business

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

J. Adjourn.

Date & Time Posted: _____ County Clerk _____